

Friends of ANLC

APPROVED Minutes of the August 16, 2011 Meeting

Officers present: Cathy Lake, Jean Lawson, Aida Hatem, Rebecca Clyde, Jorah Visage.

ANLC staff members Charles, Grisier, Travis Benton, Cheryl McMullin, Rosita Pinedo, Dot Judiscak, and Lisa Lieppert were present. There were 35 in total attendance that included PTO Officers, staff, parents and staff who are parents. A quorum was present.

- ❖ Open House - PTO members, ANLC staff and parents meet and greet with refreshments from 6:00-6:31.
- ❖ Cathy Lake brought the meeting to order at 6:31 p.m.
- ❖ The minutes from the May 17th meeting were adjusted and approved by all.
- ❖ Welcome and Introductions
 - Meeting brought to order at 6:31 PM.
 - Introductions of each attendee were made from 6:33-6:53.
- ❖ Approval of Minutes of the May 17^h, 2011 Meeting
 - 3 corrections were noted to be made. Minutes approved by all.
- ❖ Principal's Report presented by Principal Charles Grisier
 - Explanation of GLEAM
 - Construction Update
 - Ahead of schedule
 - Auditorium and amphitheater could be done by Spring break
 - Gave a general overview of next campus layout
 - Due to physical barriers, an emergency exit door was placed by Mrs. King's classroom to ensure a safe exit in case of an emergency. This exceeds fire department requirements.
 - Great start to the New Year. There were a couple hiccups with 7th and 8th grade schedules. However, new staffing is now in place and that has alleviated those issues.
 - 13 ANLC Staff members attended AVID Training over the summer. Teachers and staff are implementing learned skills from the training across the school. Promotes organization, higher level thinking/to be college ready.
 - Thank you to FRIENDS for sponsoring a staff retreat over the summer. This year's retreat took place in Phoenix and all but 2 ANLC staff members were able to attend. It was nice that they were all able to come together.
 - Assembly this Thursday morning for students with a focus on the love of music/performing. This highlights the creation of an afterschool program with an emphasis on music and performing. ANLC received special permission to have this afterschool program housed on campus.
 - ANLC has a partnership with ASU this year. ASU students will be fulfilling a class by coming to ANLC and helping in classrooms on Monday and Wednesdays. This is for their pre-intern/service requirements.
 - Data from last year's testing showed dramatic increases in scores throughout the school. High AIMS scores, Cohort group's numbers increased.
 - Last year, grade 3-6 did a book study on The Book Whisperer. Learn more by reading more! Challenged students to read more.
 - Parent addressed concern to Mr. Grisier about air conditioning not working at all times in some areas of the school. Mr. Grisier said that students are moved to cooler areas when needed and next year, students will be in new classrooms.
 - Parent addressed concern to Mr. Grisier about 9th grade readiness in regards to homework volume. Mr. Grisier said that teachers do talk to students everyday about that issue. In addition, AVID program skills are being shown to the students to help with organization and time management. Mr. Grisier noted that if they are going to Arcadia, there is a period for 9th graders dedicated for their school work. Mrs. Lieppert shared those same concerns with her own child in the past, but reports her son had adjusted well going into high school from ANLC.
 - Taylor Jones, previous Vice Principal, is pregnant with a baby girl due next year.
- ❖ Officer Reports
 - President – Cathy Lake
 - There are a lot of opportunities to volunteer and co-chair committees at ANLC.
 - We will be starting a Facebook Community Page in addition to WAAG.

- We would like to start utilizing text messaging as a source of communication for information, especially to those who do not have email or those who are Spanish speaking.
 - VP, Fundraising is still open.
 - We are asking for Carnival ideas, specifically a location.
 - We will be posting open committee positions online.
 - There is a lot of volunteering that can be done during “off hours.”
- Vice President, Volunteers – Aida Hatem
- Forms that were filled out by parents regarding interest in volunteering at ANLC have been entered into PTO Manager. If anyone expressed interest in specific area, they may be contacted.
 - Parent Orientation Night will be set up with signups for different committees.
 - You are not alone if you want to chair something. We can find co-chairs. Board is always there to help. We also have documentation on how things have been done in the past – to help guide you through the task.
- Vice President, Communications – Cathy Lake spoke for Rebecca Clyde
- There are several open positions within Communication that need to be filled. If you have the skill set and time or know of someone who does, then please contact Rebecca Clyde:
 - Website Coordinator
 - Email Communications Coordinator
 - Database Manager – Databases need to be analyzed and consolidated.
 - Social Media Coordinator - Facebook
 - Graphics support
- Treasurer – Jean Lawson
- Current Balances
 - Operating Account - \$10,238.67
 - MMA - \$25,000
 - Short term CD with no penalty - \$25,000
 - Long term CD with penalty - \$25,000
 - My Little Kids Fund (operating account) - \$1,948.93
 - My Little Kids Fund CD - \$11,215.13
 - Outstanding items
 - There was a tax issue where the wrong forms were filed. Jean contacted the IRS and they gave an additional 90 days to re-file correct forms.
 - New Business
 - Proposal to hire new accountant with 501C3 experience. All in favor; none opposed.
 - ◆ A note will be put into the WAAG to see if we can find someone associated with ANLC. If anyone has any recommendations of an accountant with 501C3 experience, please contact Jean.
 - ◆ We hope to have an accountant recommendation by next FRIENDS meeting.
 - Proposal to change fiscal year if not too complicated to match the school year to get a more accurate budget.
 - ◆ Will have more details when we retain a new accountant.
 - If anyone has specific concerns or questions regarding the budget and/or available funds, please email Jean and she will get those details to you or resolve any issues.
 - Teacher budgets will remain the same but making changes may be up for further discussion.
 - ◆ Table to next meeting.
 - Updated reimbursement forms for committees are now available. It is required that you fill these out completely and turn them into Jean for reimbursement. The forms are available online and in the office.
- Secretary – Jorah Visage
- No New Business.

❖ Business

- Cathy calls for Motions of approval for Rebecca Clyde as VP of Communication and Jorah Visage as Secretary/Correspondence. All in favor; none opposed.
- Rebecca Clyde is now VP of Communications of Friends of ALNC.

- Jorah Visage is now Secretary of Friends of ANLC.
- ❖ Committee Reports
 - Garden Committee – Ann R.
 - Handed out informational flyers.
 - This year will be the 2nd year of Chefs in the Garden.
 - Exploration Friday – Lou R.
 - Lou gave a description of Exploration Friday and how unique it is to ANLC. Exploration Friday occurs once every quarter. Parents are the biggest tool used for Exploration Friday by sharing their own talents and skills with children or knowing someone with unique talents and skills that can be brought onto campus.
 - Art Masterpiece - Polly
 - This is a FRIENDS funded program. This is a parent driven activity. They bring art into the classroom. Last year, ANLC many different artists share their talents with the students and the students we given a better appreciation of art.
 - Hoping for better ways to display the student’s artwork.
 - If anyone is interested in being a part of Art Masterpiece - it is about a 3 hour commitment.
 - 1st Week Transportation – Judy
 - Success for this school year’s first week!
 - Judy is looking for new co-chairs to take on transportation. If you are interested, contact Judy.
 - Health Screening – Judy
 - They help Nurse Kay with checking vision, weight and height of all students.
 - All students are processed in 2 days.
 - They need about 20 parents to volunteer for each day.
 - ANLC Student Directory – Kim
 - September 16th is the opt-out date; otherwise everyone is included in the directory. Forms were in the packets that were sent home.
 - A business listing is free of charge but larger advertising space can be purchased.
 - There is an ANLC dad who is hoping to raise \$1000 though his business associates!
 - WAAG – Jenny Kelly
 - Email her information if you want it placed in the WAAG.
 - Vikki asked to add a traffic reminder in next WAAG.
 - Box Tops and Campbell Soups – Dot
 - Turn in “Box Tops” and “Campbell’s” labels into box in office.
- ❖ Upcoming Events
 - Early Release – Wednesday, 8/17 at 11:20 AM
 - Parent Orientation Night – Thursday, 8/18, 5:00-7:00 PM
 - Family Read – Friday, 8/26, 7:50-8:20 AM
 - School Pictures – Tuesday, 8/30
 - Early Release – Wednesday, 8/31 at 11:20 AM
 - Labor Day, no school – Monday, 9/5
 - Think Tank – Tuesday, 9/6, 2:30 PM
 - Bilingual Advisory Meeting, Paiute Center – Tuesday, 9/13, 6:00-7:00 PM
- ❖ Informational
 - Family Math Night is an evening where families come to ANLC and are shown fun math games and activities.
- ❖ Next Meeting: Tuesday, 9/20, 2011, 6:00 PM
- ❖ Adjournment at 7:55 PM

Respectfully submitted,
 Jorah Visage
 Secretary